

Jefferson Park and Recreation District

Board Meeting Minutes

December 3, 2025

Meeting offered via Zoom

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Board Member Heidi Cobb was excused. All other board members and staff were present.

3. Adjustments to the Agenda

- Track and Field Committee added (Mendez)

4. Action on Minutes

Nuss made a motion to approve the minutes from the previous meeting. The motion was seconded by Guzman and passed 4–0.

5. Audience Time

An audience member asked whether the Mat Club had turned in the funds. Chair Mendez stated that this topic was an agenda item and would be discussed later in the meeting.

6. Financials

The monthly bills through November 2025 and financial documents through October 2025 were presented to the board in their packets.

- Checking account balance: \$175,430.13
- Money Market account balance: \$51,316.17

Rosanbalm made a motion to ratify the bills. The motion was seconded by Nuss and passed 4–0.

7. Director's Report

Semanski reported limited current activity in JMS and Recreation sports. Wrestling and girls basketball are ending but things will get really busy again in January due to 3rd–8th grade basketball.

Semanski is completing the annual review, which is similar to a limited audit.

The Feasibility Assessment report was received. Due to high projected costs, the board will need to determine next steps.

8. Coordinator's Report

Headley presented roof repair quotes and discussed options moving forward. The solar panel company has been contacted and confirmed that new panels will not be required.

Headley reported on line dancing events, with attendance of 10 participants at the first event and 25 at the second. An additional event will be scheduled after the holidays.

9. Old Business

Mat Club Update

- \$6,652.08 has been wired to the district; \$5,261.41 remains unaccounted for.
- A mat purchase quote of \$1,584.88 was presented; additional quotes are being looked into due to wrong measurements etc.

Board members discussed concerns regarding the remaining funds, fundraising practices, and the formation of an LLC without full board involvement. Public comment was received. Due to increased cross-conversation, Nuss paused discussion and reminded attendees that comments must be directed through the Chair. The board agreed that an independent review was necessary to ensure transparency and avoid bias. Rosanbalm made a motion to hire an accountant to preform an audit of the mat club funds that have been turned in, what hasn't been, as well as the fundraising activities for the past 7 years. The motion was seconded by Nuss and passed 4-0.

SDAO Trainings

- Board training scheduled for January.
- Semanski and Headley will attend the SDAO Annual Training in Seaside in February.

10. New Business

Pool Roof Fundraiser Ideas

Fundraising ideas discussed included GoFundMe, flyers and mailers, BottleDrop, a promotional video with the kids from the pool, potential ORECO support, and 50/50 raffles (pending review of state fundraising laws).

Honorariums

Proposed honorariums for community volunteers:

- Danny Bisgaard: \$1,200 – financial services (same as prior year)
- Dave Beyerl: \$100 local business gift card – clock operation and track meet assistance
- Chris Rosanbalm: \$100 local business gift card – grounds and park maintenance

Rosanbalm requested his honorarium be donated to the scholarship program.

Nuss made a motion to approve the honorariums, seconded by Mendez. Passed 4–0.

Meeting and Budget Calendar

Rosanbalm made a motion to approve the meeting and budget calendar, seconded by Guzman. Passed 4–0.

Track and Field Committee

Mendez reported the first Track and Field Committee meeting is scheduled for Monday, December 8, and a design has been selected.

11. Confirm Next Meeting

The next board meeting is scheduled for January 7, 2026, at 6:30 p.m.

12. Adjournment

The meeting was adjourned at 7:48 p.m.