DRAFT-NOT APPROVED BY BOARD AS OF 11/10/26

Jefferson Park and Recreation District

Work Session

Jefferson School District Board Room

November 2, 2026

Meeting will be available via zoom information available jprd.specialdistrict.org

1. Call to Order: Chris called the meeting to order at 6:30
2. Roll Call: Chris, Dave, Rachel, Heidi and Mike were all present
3. Discussion Topics

   -Public Comment Policy: Chris read the outline for public comment policy. He asked whether the board had comments or suggestions. None were made. Once adopted the policy will go into effect.

   -Board/Director Operation Agreement: Chris read each bullet point and board members commented whether they felt it related to parks and rec. Items that did not pertain to park and rec were removed. The policy will be available once adopted by the board.

   -Complaint Process: The school's formal complaint process was read by Chris. The board had discussions on how complaints can be filed. Email and an online form were discussed for step one. Emailing the chair was discussed for step 2. No formal process was set and the board will continue to work on one.

4. Potential Action Items

-Mat Club: Discussed that a motion can not be made in a work session. Board members asked the director to review the meeting minutes to see whether there was already a motion to give the funds back or if a new motion would need to be made at the next monthly meeting. Board members said they intend on giving the funds back. Chris told the mat club he would in touch after they looked at the meeting minutes.

5. Adjournment: Chris adjourned the meeting