

Jefferson Park and Recreation District
Meeting Minutes
November 5, 2025
Meeting offered via Zoom

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

All board members were present except Rosanbalm, who was excused prior to the meeting. Staff members Meagan Semanski and Monique Headley were also present.

3. Adjustments to the Agenda

- JBC and Bond added to the Coordinator's Report.
- Mendez added "Track and Field" to New Business.

4. Approval of Minutes

The board was provided minutes from the October 7 and October 23 meetings.

- Motion to approve the minutes as presented: Nuss
- Second: Mendez
- Motion passed 4–0.

5. Audience Time

No audience participation at this time.

6. Financial Report

Bills from October 2025 and financial documents through September 2025 were included in the board packets.

- Account balances: Checking – \$23,687.49; Money Market – \$51,275.75.
- Mendez suggested adding the sport name to the comment line on payments so board members can identify which coach is being paid for which sport.
- Motion to ratify the bills: Cobb
- Second: Guzman
- Motion passed 4–0.

7. Director's Report

- Open gym opportunities for basketball will begin in December.
- Semanski advertised for event supervisors and received strong interest, but due to current budget constraints, new hires will be postponed until later, possibly spring.
- Mendez offered to volunteer for event supervision when possible with adequate notice.
- **Wrestling Headgear:** Headgear is highly recommended but not required. The district will ensure enough headgear is available for all participants to avoid sharing.
- **Cheer Proposal:** Semanski proposed offering a low-cost K–5 cheer program to provide an activity for younger children who are not participating in wrestling.
- **Spring Sports:** Efforts will be made to rebuild softball participation, limit volleyball participation for grades 3–6, and advertise earlier for softball.

8. Coordinator's Report

- **Pool Roof:** Three roofing companies are scheduled to provide quotes within the next week. The pool is winterized. Joe from Strong Refuge trained staff on winterizing the new chemical system, and everything is secure.
- **Feasibility Assessment:** Staff will reach out to Water Technology for an assessment.
- **Line Dancing:** Ten people attended the last session; public interest remains high. Another session is scheduled for November 21.
- **JBC:** The group is exploring a special offering to support the pool. They have successfully done similar efforts in the past.
- **Bond:** A local state employee may be able to assist the district with a bond when appropriate. The board recommended beginning preliminary work soon, noting strong community support for the pool and restoration efforts.

9. Old Business

- **Formal Complaint from 10/7 Meeting:**
Semanski reviewed the events of October 7 involving staff and a coach and noted that an audience member formally lodged a complaint at the end of the last meeting.
 - Nuss recommended the coach provide a formal apology.
 - Headley shared her perspective on the incident.
 - Semanski suggested requiring appointments and ensuring two staff members are present any time that coach needs to come into the office.
 - Mendez agreed that advance notice was a good compromise.
- **Policy Review:**
Policies 101, 101.2, and 103.1 were reviewed at the previous meeting. The board agreed to adopt the policies with minor corrections.
 - Motion to adopt the policies: Nuss
 - Second: Cobb
 - Motion passed 4–0.
- **Audience Comment:**
Bundy asked: Once the Mat Club deposits funds into the Park and Recreation account, when will the funds be returned?
 - Board response: After deposit, the district must validate all paperwork. The board intends to return the funds, but an exact timeline is uncertain. It will be on the December agenda. Mat Club will still have access to the funds while they are held by the district.

10. New Business

- **SDAO Matching Grant:** The district will apply for a matching grant to purchase a new shed for the baseball field, offering improved security.
- **Scholarship Fund:** If the district advertises that scholarships are available, funds need to be replenished regularly. The board suggested promoting community donations. Vendor kickbacks will also help refill the scholarship fund.
- **Track Committee:** Mendez reported he has joined the JSD track committee as a community representative and Park & Rec representative.
- **Cell Phones/Laptop for Staff:**
 - Semanski will look into phone plans for two staff members.

- A laptop will be purchased for Headley.
- **SDAO Board Training:** Will be rescheduled to a date in January.

11. Next Meeting

The next meeting is scheduled for December 3, 2025, at 6:30 p.m.

12. Adjournment

The meeting was adjourned at 8:33 p.m.